

# Early Years Inclusion Support Visits

2025 - 2026

This guidance outlines how practitioners can request support from an Early Years Inclusion Consultant, and what to expect from a support visit

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## **Expectations**

## What you can expect from us:

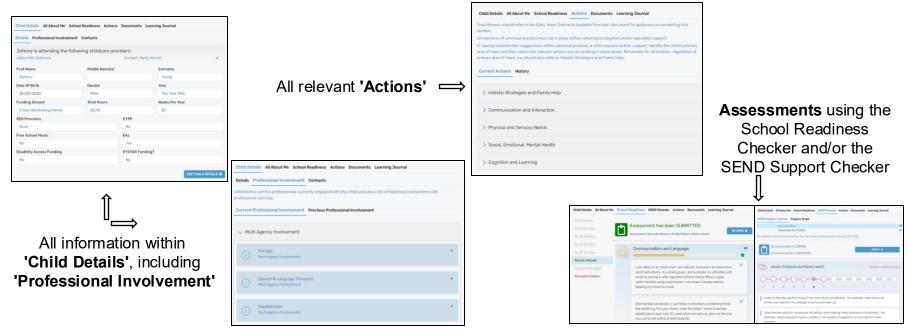
- A positive, inclusive, solution-focused attitude
- Agreed arrangements for a follow-up meeting
- Support to include the child/ren in your setting using the Early Years Ordinarily Available Provision (OAP)
  document

## What we expect from you:

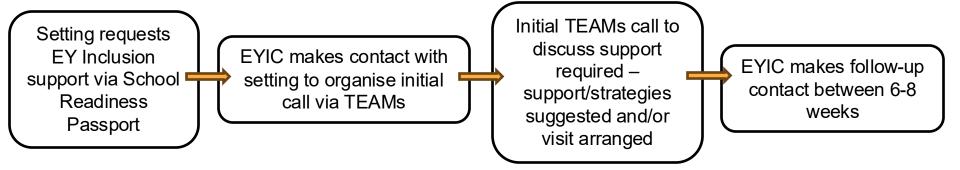
- A positive, inclusive, solution-focused attitude
- Time put aside for a video call with an EY Inclusion Consultant you will need to organise cover if you are included in ratios

# **Before requesting Early Years Inclusion Support**

Before you request inclusion support, please ensure the following information on the child's School Readiness Passport is up to date and accurate (watch this video for further guidance):



# **Requesting Early Years Inclusion Support**



**EYIC = Early Years Inclusion Consultant** 



## Video call

During the video call, the EYIC will discuss the following points with you -

- The child's School Readiness Passport information, including 'child details', 'actions' (in line with the EY Ordinarily Provision Document), 'all about me' and 'documents'
- Current assessment information, targets and professional involvement (where relevant)
- Current strategies in place
- Use of all available funding streams
- Any staff CPD needs
- How you are supporting the child's family, and any further suggestions for this.

The EYIC will make suggestions as required, and may organise to do an in-setting visit soon afterwards.

The EYIC will also arrange to follow up this initial contact within 8 weeks.

In-setting visits will consist of a joint observation between the EYIC and the SENDco and/or the child's key person. During the observation, we will expect to see evidence of the strategies discussed during the initial support call.



## Visit Notes Exemplar



#### Early Years Inclusion Individual Child Support Record

Setting name:	Setting contact:	Local Authority contact:
Child's initials:	Child's DoB:	Accessing full early education entitlement (%):
In receipt of:	Registered as:	Primary area of need:
DAF	LAC	Communication and Interaction
EYPP	СР	Cognition and Learning
EYSTAR (% of funding)	CiN	Social, Emotional and Mental
EHCP	EHA open	Health  Physical and/or Sensory Needs

Date of meeting/contact:	Purpose of visit (taken from request form):

Pre-observation discussion summary
Cabaal Deadiness Decements

Current assessment information and review of professional involvement (where relevant):

Current targets in place:

Current strategies in place (refer to EY OAP):

Current use of additional funding (where relevant):

Summary of observation / discussion in relation to how strategies are being implemented (and example of where strategies have been modelled):

Voice of the child as observed (levels of wellbeing and involvement)

Level of wellbeing observed on visit: Summary:

Level of involvement observed on visit: Summary:

#### Post-observation agreed actions for setting

Passport, assessment and professional involvement (where relevant):

#### Targets:

Strategies (refer to EY OAP):

Use of additional funding (where relevant):

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#### Staff CPD:

- Access the training session about the EY Ordinarily Available Provision document on Wednesday 5th November (4pm-5pm) at Bedlington Family Hub (sign up via School Readliness Passort).
- Ensure that all staff are familiar with the <u>EY Ordinarily Available Provision document</u>. You
  may wish to watch the <u>quidance video</u> as a staff team.
- Consider signing up to the <u>Portage workshop</u> that is next running on 2<sup>nd</sup> and 3<sup>rd</sup> October 2025 for more information please see <u>attached poster</u>.







- Access the 'Early Help Assessment training for lead professionals' training via <u>Learning</u> Together.
- Make yourself familiar with the Speech Language and Communication framework.

#### Family support:

. Share the Family Hub App and the Growing Healthy App with 's family.

Actions for EY Team:	Send visit notes
	Continue to support as required
Date of next meeting/contact:	Agreed focus:

#### Useful Links:

- <u>Tax-Free Childcare</u> to find out more about how to offer Tax-Free Childcare at your provision.
- Northumberland Education to access the universal offer for all Northumberland Early Years providers.
- School Readiness Passport to access the Passport, Learning Library, training programme and request inclusion support.
- <u>Family Service Directory</u> to update the information parents/carers see about your provision.
- Northumberland's Early Years Ordinarily Available Provision document to help you to further develop your universal and inclusive offer for all children.

We need to collect data to enable us to record actions we have agreed to support you, in line with our statutory duties. Please note the information on this form will be kept on the early years central secure data system. The information ad subsequent forms will be retained for the period of support required, at least a minimum of 12 months. Some information contained within may be shared with other relevant professionals and Ofsted for the purpose of meeting our statutory duties, keeping children safe in education and promoting the learning and development and safeguarding and welfare of children.

