



Northumberland County Council

All Schools

Your ref: *
Our ref: TA/016
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Date: January 2024

Dear Headteacher

Annual Mode of Travel Hands up Survey Academic Year 2023/24

We are asking all Northumberland schools to complete their annual Hands up Surveys this term so we can collect data about how pupils are travelling to school in Northumberland.

We would like schools to use the Modeshift STARS system to complete their surveys, this is the method we have adopted in Northumberland for School Travel Plans. Please refer to the 'how to guide' enclosed with this letter for instructions on how to complete your surveys. **Each school has their own unique survey link, which you can access when logged in to Modeshift STARS.**

Choose a convenient day or week and ask all classes, (not including nursery classes) to complete their surveys within these timescales. **Please note, schools only need to complete the survey once**, but you must have surveyed at least 80% of your pupils for the survey to be counted. If you are working towards your STARS accreditation you will also need to complete a staff survey.

If you have already completed a mode of travel survey this academic year, you do not need to do another one.

The member of staff administrating the survey will need to be registered on the Modeshift STARS system and have their log in details, you can register at <https://www.modeshiftstars.org/contact/>, this only takes a few minutes to set up. If you are already registered and need a reminder of your log in details just let me know.

If you have any issues or problems when completing your surveys, please don't hesitate to get in touch, your assistance in collecting this data is greatly appreciated.

Yours sincerely

Tracy Aitken
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Strategic Transport

Schools GoSmarter

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