

## **Frequently Asked Questions: Schools**

### **What do we need in order to be eligible for an application?**

In order to apply for the fund your organisation needs to meet [Tier 1 governance](#) requirements, based on the Code for Sports Governance, published by Sport England in 2017. Further information about this can be found [here](#) but the key elements are outlined below:

- A Constitution
- A governing committee which meets regularly, and decision making is recorded
- At least three of the committee members are unrelated
- The organisation has considered the skills and diversity required of its committee members
- Committee members are subject to regular election and ideally should serve no more than 9 years
- A bank account with two independent signatories
- Annual accounts are prepared

### **If we are a school do we need to open up our facilities to the wider community?**

Yes we cannot fund projects that only benefit curriculum or school pupil activity – there would need to be wider engagement, for example working with the local cycling club or other local youth groups.

We would be looking for the project to expand the current cycling activity on offer and for at least part of the activity to be delivered outside of school hours and including children who are not pupils of the school.

Schools will need to be able to evidence community need and that the equipment or facility will be accessible for use outside of school hours, so that the wider community will have the opportunity to benefit from this enhanced provision – this does not need to be ‘open’ access and can be achieved through for example working with local clubs or groups that have access at agreed times.

One way to evidence this, is through a Community Use Agreement (CUA), which covers areas such as hours of availability and management arrangements between the school and local user groups. We would need to see formal commitment to allowing wider usage as part of any application.

If the school is still part of the Local Education Authority, formal approval for any development on the site will need to be provided by the Council as part of the bid.

### **What do we need to consider from a sustainability point of view?**

We are looking for projects to be economically and environmentally sustainable and would therefore expect the applicant to have considered:

- how revenue can be generated in order to keep the facility (or equipment) running and well-maintained, this will include setting up a sinking fund and consideration to this should be outlined within the application;
- how the development can support environmental sustainability, for example in relation to types of materials used, recycling commitments, energy sources etc.