



Northumberland County Council

Your ref: *

Our ref: CJ/EY

Enquiries to: Claire Johnson

Email: claire.johnson02@northumberland.gov.uk

Tel direct: 07554 417696

Date: 23 November 2018

Dear Headteacher and Reception Class Teacher,

Following a review of the process for ensuring schools have all necessary information in relation to successful delivery of the EYFS Profile, we are making some changes to procedures in 2019.

Previous EYFS Profile moderation briefing sessions held in February each year have been well received by schools. However, we are mindful of the difficulties of releasing reception teachers to attend these events.

With this in mind, we will be producing a webinar which will outline the Northumberland process and procedures for EYFS Profile moderation in 2019. Alongside this we will produce a guidance document as we have in previous years. The webinar and guidance document (which includes information on which schools are due to be formally moderated and which schools will be invited to attend school partnership moderation sessions) will be sent out by email to all schools for the attention of headteachers and reception class teachers on 28.01.19. You will also be sent a link to a Google Form for you to ask any questions you have following viewing of the webinar. Any questions need to be received via the Google Form by no later than 4pm on 07.02.19. We will then compile a list of frequently asked questions which will be shared with you via the e-courier. Should you have any further questions or queries or if you prefer to access a face-to-face session, headteachers and reception class teachers would be very welcome to attend a 'drop-in' briefing session (no booking required) to be held centrally at Morpeth Golf Club on 11.02.19 between 1:30-3:00pm.

We trust this will create a more efficient way of sharing EYFS Profile moderation information. However, should you have any queries or questions in relation to these changes, please do not hesitate to contact me on the details provided below.

Yours sincerely,

Claire Johnson (EYFS Profile Manager)

Claire Johnson, EYFS Profile Manager, Early Years and Primary
Education and Skills, Northumberland County Council, County Hall, Morpeth,
NE61 2EF

T: 07554 417696 E: claire.johnson02@northumberland.gov.uk

www.northumberland.gov.uk

